



IAF PPR | PROFESSIONAL PRACTICE | FIRST EDITION

STATUS & MARK USAGE RULES

Corporate status, individual role boundaries, public verification and truthful professional claims.

PREPARED FOR IAF ADOPTION

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Independent Experts & Professionals
Corporate Recognition | English master text

International Automotive Federation

iaf.com

Document control

Item	Controlled value
Programme	IAF Professional Practice Recognition Programme (IAF PPR)
Document	Status & Mark Usage Rules
Edition / version	First Edition Version 1.0
Prepared	16 September 2026
Status	Prepared for IAF adoption. Effective operation requires recorded adoption, validated pilots and an operational verification route.
Owner	International Automotive Federation
Master language	English
Public recognition wording	IAF Corporate Recognition - bounded to the approved legal entity, sites and activities.
Hierarchy	Standard including internal directives and normative annexes; adopted implementation notice within those rules; Status and Mark Rules; Audit and Professional Practice Manuals; Applicant Guide; controlled forms.
Authority boundary	Corporate implementation assurance. Individual role authorisation is separate; no transferable personal licence, report endorsement or vehicle approval is conferred.
Control	Retain exact scope and criterion versions. Protect completed records, personal information and professional evidence.

Purpose and use

Corporate status, individual role boundaries, public verification and truthful professional claims.

Shall denotes a requirement; should guidance; may permission. Examples are illustrative unless a normative provision expressly establishes a rule. No checklist score can compensate for failed safety, integrity, competence or an unsupported scope.

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TR01 Corporate status and personal boundaries

IAF Corporate Recognition identifies the exact approved practice, scope version, hubs and activities under IAF PPR. It concerns demonstrated implementation and continuing control. A legally operating sole practice may be the holder, but the status remains tied to that registered practice and approved scope.

The professional roster identifies people, disciplines and permitted roles within the practice. It is not a transferable personal certification, unrestricted expert title, statutory licence or appointment to a court or public function. Joining, leaving or changing role requires the relevant competence and scope controls.

Only an adopted programme with an authenticated independent decision may issue active status.

Application, membership, training, private readiness review, pilot participation and payment alone confer none. Templates in this suite are unissued working records.

TR02 Status states and effective dates

Applicant and Under Assessment are preliminary inactive states. Corporate Recognition is active only within the exact approved scope. Restricted retains only expressly identified active scope. Suspended, Expired and Withdrawn are inactive for affected scope; do not present the corporate heading while hiding the material restriction.

Recognition has a maximum three-year term, with surveillance by months 12 and 24 and the specified annual hub/personnel coverage. A pending renewal, appeal or commercial agreement does not extend expiry. Record actual effective times and preserve previous decisions.

Restoration is a reasoned independent dated event following verified correction; it is not a backdated continuous state. A withdrawn or expired practice uses the applicable new or renewal route. The registry must distinguish effective date, publication time and retrieval time.

TR03 Public scope and permitted wording

Public information shall identify programme, legal holder, record ID, approved professional activities, hubs, material limitations, status, effective/expiry dates and current verification route. Publish only necessary personnel information with a lawful basis; do not expose client cases, private addresses or credential files.

Illustrative wording: “[Legal practice] holds IAF Corporate Recognition under IAF PPR for the activities and hubs shown in record [ID], subject to current scope and status verification.” Replace placeholders only from an actual issued decision. Explain restricted scope in the same context.

A biography may state an authorised role within the named recognised practice if current and accurate. It shall not use an unqualified phrase such as IAF-certified expert to imply an individual credential this programme does not award. A former employee cannot carry the firm's status into another practice.

TR04 Mark licence and presentation

IAF shall control approved artwork, legal licensee, permitted contexts, dates, scope wording and verification route through a recorded licence. A pending applicant cannot use active artwork. Do not invent a separate certification seal or allow sublicensing to unaudited associated practices.

Corporate websites, proposals and report letterheads may identify current corporate recognition only when context makes the limited meaning clear. The mark shall not be placed beside a technical conclusion or signature in a way that implies IAF endorsed that valuation, cause opinion, inspection result or vehicle conformity.

Keep proportions and approved wording, maintain legibility and review accessible digital presentation. Remove or qualify affected claims promptly after restriction, suspension, expiry, withdrawal, roster change or departure. A valid old printed report may preserve its historical issue context without implying current recognition.

TR05 Verification and outage handling

Provide an authoritative current registry or controlled manual confirmation route. Match the exact record ID, legal holder, scope version and dates. A QR code is a navigation aid, not proof of authenticity or current validity; inspect the destination and actual record.

For unknown, altered, unresolved or unavailable records, state the actual result and retrieval time. Do not infer active status from a saved certificate, cached page or expired confirmation. Manual confirmation must be based on controlled decision records, identify its issuer and preserve the evidence reference.

Publish protective status changes normally within two business days and sooner for urgent risk. Preserve actual effective time even if publication is delayed. Test outage, erroneous mapping and misleading scope displays before launch and during operator assurance.

TR06 Professional report authenticity and reliance

A report shall retain its own unique ID, version, date, authors, evidence basis, limitations, technical review and authenticated issue. Corporate recognition does not remove a recipient's need to evaluate whether the opinion answers the actual question and whether its assumptions apply.

Authenticity confirmation shall distinguish genuine issue from current validity of the technical conclusion. A genuine report may later be corrected or withdrawn. Maintain linked versions and notify entitled affected users lawfully without publishing confidential case information in the corporate registry.

No public claim shall describe IAF as insurer, guarantor, contracting professional, statutory approver or adjudicator of the client's dispute. Underlying legal permissions and forum-specific acceptance remain distinct and must be established where needed.

TR07 Misuse, correction and proportionate action

Capture the actual claim, channel, date, responsible party and misleading implication. Consider entity, discipline, personal-title, expired-status and report-endorsement misuse. Require correction across affected channels, including associate pages and departed professionals, and preserve evidence of removal.

Where misuse signals deliberate falsification or serious loss of control, initiate immediate protective review and applicable incident reporting. The organisation receives reasons and a fair response route. Necessary protection is not delayed by an appeal or a promise to revise marketing later.

IAF shall decide within its remit, using competent independent review and the prescribed panel for substantive status decisions. Do not imply automatic legal enforcement powers over third parties. Record referral or other lawful action separately from the recognition decision.

TR08 Complaints, appeals and impartiality

Provide accessible complaint and protected-reporting routes, screen investigator conflicts, preserve relevant evidence and prohibit retaliation. Anonymous information can warrant review where credible. Distinguish client remedy, contested professional opinion and programme-conduct issues.

Allow appeal within 30 calendar days of decision notice. A different three-person competent uninvolved panel shall participate, with at least two reasoned votes for the outcome, targeting 45 calendar days after complete evidence. Explain delay; necessary protection has no automatic stay.

Assessment fees, membership, sponsorship and senior relationships shall not influence outcomes. Screen IAF case personnel over at least 36 months and longer where residual risk remains. Publish process and scope limits without disclosing protected client or personnel evidence.

TR09 Change, expiry and continuing duties

Notify planned material changes before implementation and unplanned ones within five calendar days. Serious incidents require IAF notice within 48 hours of awareness without delaying emergency or earlier applicable duties. Examples include key-lead loss, new discipline, evidence breach and material report invalidity.

Keep proposed extensions outside active claims until the required history, actual work, competence, assessment and independent decision gates are met. A practice acquisition or professional move does not automatically transfer recognition. Preserve continuity evidence where unchanged operations are claimed.

At exit, identify open engagements, custody, necessary corrections, confidential record ownership and responsible contacts. Remove active claims while preserving truthful historical records. Maintain case evidence for the prescribed period subject to binding limits and lawful holds; loss of status does not erase professional obligations.

TR10 Authority, adoption and international credibility

The Standard, internal directives and normative annexes govern. These Status and Mark Rules operate within them; a licence, form label, example or marketing phrase cannot expand the approved scope or waive a requirement. Changes require controlled adoption and consistent revision of affected records.

This First Edition is prepared for IAF adoption and does not assert that the programme is already operating or globally accepted. Before live recognition establish competent impartial operation, at least four representative pilots, essential-gap closure and tested authoritative verification with fallback.

The programme is designed for international use, with accurate local obligation review and transparent evidence thresholds. It claims no automatic equivalence, universal legal authority or acceptance by every customer or forum. Credibility depends on authentic work, reproducible judgments, fair decisions and effective correction.