

Institutional accreditation application

For a defined institution or automotive education unit. Submit separate programme/offering applications for PA or LR. Membership and application receipt do not imply accreditation.

LEGAL INSTITUTION / AUTOMOTIVE UNIT

INSTITUTION CATEGORY

REQUESTED ROUTE / STAGE

COUNTRY / LEGAL WEBSITE / PRINCIPAL ADDRESS

ACCOUNTABLE LEADER / ROLE / AUTHORIZED CONTACT

EMAIL / TELEPHONE / TIME ZONE / CORRESPONDENCE LANGUAGE

EXISTING IAF INSTITUTION OR CASE ID / MEMBERSHIP REFERENCE

REQUESTED INSTITUTIONAL BOUNDARY AND PRINCIPAL EDUCATION ACTIVITIES

Complete the common pages, attach the self-evaluation and retain a copy of the authorized submission.

Legal identity, authority and history

INSTITUTION / PROGRAMME / CASE REFERENCE

LEGAL PROVIDER, REGISTRATION/JURISDICTION, TRADING NAMES AND AUTHORIZED REPRESENTATIVE

AUTHORITY TO OPERATE EACH PROPOSED SITE AND AWARD QUALIFICATIONS; RESTRICTIONS AND VERIFICATION SOURCES

IAF MEMBERSHIP REFERENCE/STATUS AND RESPONSIBLE CONTACT

AUTOMOTIVE UNIT BOUNDARY, ORGANIZATION CHART AND AWARDING/VALIDATION PARTNERS

COMPLETED ACADEMIC OPERATING YEAR, LEARNER COHORTS AND ORIGINAL EVIDENCE REFERENCES

PREVIOUS REVIEWS, ADVERSE DECISIONS, OWNERSHIP CHANGES OR MATERIAL CONCERNS

Sites, delivery and requested institutional boundary

INSTITUTION / PROGRAMME / CASE REFERENCE

SITE IDS, ADDRESSES/COUNTRIES AND EACH SITE FUNCTION; ATTACH ONE SCOPE ROW PER SITE/MODE/LANGUAGE

MODES, LANGUAGES, PHYSICAL WORKSHOPS, REMOTE FACILITIES AND SHARED ACCESS ARRANGEMENTS

PROGRAMME INVENTORY: EXACT TITLES, LOCAL AWARDS, PROFILES, PROPOSED SEPARATE PA/LR APPLICATIONS

PARTNERS, FRANCHISES AND RESPONSIBILITIES FOR TEACHING, ASSESSMENT, AWARDS AND RECORDS

EXPLICIT SCOPE EXCLUSIONS AND PROPOSED PUBLIC INSTITUTIONAL WORDING

Governance, resources and continuity

INSTITUTION / PROGRAMME / CASE REFERENCE

GOVERNING BODY, ACADEMIC AUTHORITY, QUALITY ROLE AND DELEGATED DECISIONS

LEARNER/EMPLOYER PARTICIPATION, CONFLICTS AND INDEPENDENT PROTECTED-REPORTING ROUTE

RESOURCE SUFFICIENCY, FINANCIAL CONTINUITY AND EVIDENCE ACCESS; NO PAYMENT DETAILS REQUESTED

KEY RISKS, DEPENDENCIES AND ACCOUNTABLE OWNERS

TEACH-OUT, TRANSFER AGREEMENTS AND LEARNER-RECORDS CUSTODIAN

CONTROLLED MASTER LIST, POLICY APPROVAL AND COHORT VERSION CONTROL

People, facilities and safe capacity

INSTITUTION / PROGRAMME / CASE REFERENCE

STAFF ROLES, SUBJECT/ASSESSMENT COMPETENCE, CURRENT PRACTICE AND DEVELOPMENT EVIDENCE

WORKLOAD, SUPERVISION, ABSENCE COVER AND TASK-SPECIFIC CAPACITY CALCULATIONS

EQUIPMENT, VEHICLES, TOOLS, SOFTWARE, CONSUMABLES, MAINTENANCE AND CHECKED INSTRUMENTS

SHARED/CONTRACTED RESOURCE ACCESS, TIMETABLE AND ACTUAL LEARNER AVAILABILITY

WORKSHOP HAZARDS, ENERGY-SYSTEM RISKS, EMERGENCY ARRANGEMENTS AND STOP-WORK AUTHORITY

Learner protection, inclusion and remedies

INSTITUTION / PROGRAMME / CASE REFERENCE

PRE-ENROLMENT INFORMATION, ADMISSION, PRIOR LEARNING AND PROGRESSION SUPPORT

MINORS/VULNERABLE LEARNERS: SAFEGUARDING LEADERSHIP, CHECKS, CONSENT AND PROHIBITED TASKS

ACCESSIBILITY, REASONABLE ADJUSTMENTS, LANGUAGE SUPPORT AND EQUIVALENT ASSESSMENT

WELLBEING, HARASSMENT/RETALIATION REPORTING AND INDEPENDENT LEARNER COMPLAINTS/APPEALS

MATERIAL INCIDENTS, COMPLAINTS, ADVERSE OUTCOMES AND VERIFIED IMPROVEMENTS

Educational and assessment assurance

INSTITUTION / PROGRAMME / CASE REFERENCE

INSTITUTIONAL PROCESS FOR O01-O10, PROFILES, SPECIALTIES AND CURRICULUM APPROVAL

ASSESSMENT VALIDATION, INDIVIDUAL AUTHENTICITY, SAFETY-CRITICAL GATES AND MODERATION

RECONCILED ENROLMENT, COMPLETION AND ATTAINMENT ACROSS PROGRAMMES/SITES/MODES

RESEARCH/DESIGN SUPERVISION, INTEGRITY AND INDEPENDENT EXAMINATION WHERE RELEVANT

ANNUAL INTERNAL REVIEW, INDUSTRY INPUT, CORRECTIVE EFFECTIVENESS AND FUTURE CURRICULUM NEEDS

Partnerships, digital provision and evidence access

INSTITUTION / PROGRAMME / CASE REFERENCE

HOST APPROVAL, LEARNING AGREEMENTS, OBSERVED WORKPLACE ASSESSMENT AND FALLBACK PLACEMENTS

CROSS-BORDER/PARTNER AUTHORITY AND MONITORING; SCOPE AND LEARNER-PROTECTION LIMITS

ONLINE/BLENDED EQUIVALENCE, PRACTICAL SKILL EVIDENCE, AI-USE RULES AND HUMAN REVIEW

DATA MINIMIZATION, PSEUDONYMIZED LEARNER SAMPLES, RETENTION, RECOVERY AND INCIDENT ROUTE

VISIT AVAILABILITY, PRIVATE LEARNER INTERVIEWS, ORIGINAL EVIDENCE ACCESS AND ACCOMMODATIONS

Evidence index and readiness gaps

INSTITUTION / PROGRAMME / CASE REFERENCE

SELF-EVALUATION VERSION, GOVERNING STANDARD AND APPLICABLE CONSTITUTION EDITIONS

E01-E05: EXACT FILE/VERSION/DATE/LOCATION, CONTROL LINKS, OWNER AND RESTRICTED ACCESS

UNMET REQUIREMENTS, PLANNED ACTIONS, RESPONSIBLE OWNERS AND REALISTIC COMPLETION DATES

PROPOSED SCOPE STATEMENT, VERIFICATION CONTACT AND APPROVED PUBLIC FACTUAL INFORMATION

Declarations and authorized application

Complete every required declaration after reviewing the full package. Use the signature or authenticated authorization method specified in the adopted implementation notice. Typed names alone do not establish authority.

- ☐ Required: I am authorized to apply for the named institution, programme or offering and to share the stated evidence.
- ☐ Required: The scope, authority, history, outcomes and evidence are accurate to the best of my knowledge. Material weaknesses, incidents and restrictions are disclosed.
- ☐ Required: I understand that each institution, programme and short offering has its own bounded decision. Candidate status is not accreditation, and no result creates automatic degree equivalence or professional licensing.
- ☐ Required: I will provide proportionate original-record access, safe site review and independent learner input while protecting personal data and learners from retaliation.
- ☐ Required: I acknowledge and accept the applicable IAF Constitution and this scheme's adopted rules, identified below, including independent assessment, monitoring, status control and appeal arrangements.
- ☐ Required: I will report material changes, maintain learner protection and use only authorized current status wording and marks for the exact approved scope.

IAF CONSTITUTION VERSION / STANDARD EDITION / IMPLEMENTATION NOTICE ACCEPTED

AUTHORIZED SIGNATORY / TITLE / LEGAL ENTITY

SIGNATURE OR AUTHENTICATED AUTHORIZATION REFERENCE

DATE / PLACE / SUBMITTED PACKAGE VERSION

Continuation and supporting detail

INSTITUTION / PROGRAMME / CASE REFERENCE

PARENT FIELD, REQUIREMENT OR RECORD ID / CONTINUATION NUMBER

FULL RESPONSE, SOURCE REFERENCES, RATIONALE AND LIMITATIONS

PREPARED BY / ROLE / DATE / AUTHORIZATION